

# **2017/2018 Victoria Tool Library AGENDA**

**Date:** Sunday, November 4, 2018 **Time:** 6pm – 7pm **Location:** City Studio  
Victoria, 709 Douglas Street (Crystal Garden Building)

Meeting Chair: Sarah Webb Meeting  
Secretary: Page De Wolf

**Welcome & Confirmation of Quorum**

**Acknowledgements and introductions**

**Adoption of Agenda**

**Adoption of 2016/2017 AGM Minutes**

**Presentation of Annual Report 2017/2018**

**Presentation of Financial Statements 2017/2018**

**Elections to the Board of Directors**

- Board chair - Vice-Chair -  
Treasurer - Secretary - Members  
at Large (variety)

**Strategic Planning Process Update**

**Other business**

**Adjournment & Invitation to Social**

# 2017/2018 Victoria Tool Library Annual General Meeting Minutes

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**Date:** Sunday, November 4, 2018

**Time:** 6 - 7pm

**Location:** CityStudio Victoria 709 Douglas St.

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Meeting chair: Sarah Webb

Secretary: Page DeWolfe

Called to order at 6:05 - Quorum reached at 6:10

## **Welcome & Confirmation of Quorum**

Recognition of territory, emergency info, quorum requires 10 people.

## **Acknowledgements and introductions**

Presentation to Page and Stephanie as outgoing board members

## **Adoption of Agenda**

Motion to adopt - Moved/Seconded (Stephanie/Derek) Carried

## **Adoption of 2016/2017 AGM Minutes**

Motion to adopt - Moved/Seconded (Brady/AI) Carried

## **Presentation of Annual Report 2017/2018**

High level overview of report; statement from Stephanie as outgoing Chair reflecting on strength of the Library (financially and otherwise)

Motion to adopt - Moved/Seconded (Page/Craig) Carried

## **Presentation of UnAudited Financial Statements 2017/2018**

Overview by AI as acting Treasurer - snapshot of overall finances and fiscal year  
Question about depreciation of tools --not tracked as not taxed as assets and not required by insurance (only required to give replacement value)

New fiscal year started September 1, 2018

Motion to adopt - Moved/Seconded (Brady/AI) Carried

## **Elections to the Board of Directors**

- Board Chair - Rea Fenger
- Vice-Chair - Merlin Best

- Treasurer - Allan Herle
- Secretary - Craig Turney
- Members at Large -- Sarah Webb, Brady MacCarl, Joanne Pinto, Derek Pinto

All nominations accepted and roles acclaimed

### **Strategic Planning Process Update**

Overview of process and results of September 25th meeting including core goals of continuing growth and revisiting business plan and handing over to incoming board.

### **Other business**

(none)

### **Adjournment & Invitation to Social**

Adjourned at 6:40 pm