

2018/2019 Victoria Tool Library Annual General Meeting Minutes

Date: Sat, November 16, 2019

Time: 1-2:30 pm

Location: Vic west community centre

Meeting chair: Sarah Webb

Secretary: Craig Turney

Called to order at 1:05 - Quorum reached at 1:05

Welcome & Confirmation of Quorum

Recognition of territory, emergency info, quorum requires 10 people.

Acknowledgements and introductions

In attendance: Sarah, Billy, Deborah, Don Cherry, Allan, Llyod, cory, merlin, rea, hannah, ashley, tony, Craig, walter, casey, gordon, Brady.

Adoption of Agenda

Motion to adopt - Moved/Seconded (Al/Rea) Carried

Adoption of 2017/2018 AGM Minutes

Motion to adopt - Moved/Seconded (Rea/Merlin) Carried

Presentation of Annual Report 2018/2019

Overview of report by Rea + Merlin. ACTION ITEM: Result of survey, brought up by Deborah - tool requests etc. Motion to adopt - Moved/Seconded (Brady/Lloyd) Carried

Presentation of UnAudited Financial Statements 2018/2019

Overview by Tony as acting Treasurer - snapshot of overall finances and fiscal year. Late fees - why has it increased (scheduling issues, in line with other tool lib organisations). Financial position presented - looking stronger than 2018, more cash in the bank, more assets tools. No depreciation included in calculation of assets - possible avenue to implement. Different late fee structure based on tools - Don brought up idea of higher late fee for big ticket items.

Bylaws allow setting of late fee structure.

New fiscal year started September 1, 2019

Motion to adopt - Moved/Seconded (Tony/Merlin) Carried

Amendment to bylaws to change language from gendered language

Moved/Seconded (Rea/Don) Carried

Elections to the Board of Directors

- Board Chair - Rea Fenger
- Vice-Chair - Merlin Best
- Treasurer - Tony Nielsen
- Secretary - Craig Turney
- Members at Large -- Walter Grant, Allan Herle, Sarah Webb, Brady MacCarl, Derek Pinto.

All nominations accepted and roles acclaimed Moved/Seconded (Hannah/Brad) Carried.

Strategic Planning Process Update

Discussion of what to do with extra money. Expanding into extra space, grant application etc.

Victoria biking to work coalition - has been renovicted. Cory brought up idea of space sharing with VicTL.

Other business

Llyod - focus on communication with members. Focus on tool maintenance + what to do with tools. Include more info in volunteer handbook?

Walter - procedure sheet for big ticket tools (planer, table saw) Willing to pair up with someone to prepare

Adjournment & Invitation to Social

Moved/Seconded (Merlin/Llyod) carried.