

# Victoria Tool Library

## Annual General Meeting

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**Date:** Sunday, November 12, 2017

**Time:** 2 - 4pm

**Location:** Fernwood Community Centre, Multi-purpose Room

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Meeting called to order at 2:05 pm

### Welcome

- members were welcomed and the current/outgoing board was introduced. The moderator also gave an overview of the agenda and order of business.
- Quorum reached at 2:20 pm, with 15 members in attendance;

### Acceptance of the agenda

(Moved by: Cheryl DeWolfe / Seconded by: Skye Larmour)/(Passed)

### Approval of the minutes of 2016 AGM

(Moved by: Rhea Fenger / Seconded by: Allan Herle)/(Passed)

### President's report

Stephanie Ferguson read through highlights of the Annual Report (except for the finances) going over what we have accomplished this year, some details about the tool collection, our volunteers, events and classes.

### Treasurer's report

Jay Cummins walked us through the financial statements as included in the Annual Report -- happy to report we are closing the year strong and opening the next year (2017/18) strong. Many of our expenditures were far lower than we anticipated because we erred on the side of caution. Question raised about rent - below market value -- we did budget for potential increase and can absorb a future one.

Approval of Financial Statement of 2016/2017

**(Moved by: Teale Phelps Bondaroff/ Seconded by: Rhea Fenger)(Passed)**

### Amendment to bylaws

- Quorum - motion to change to 10 people or 5% of the membership, whichever is less  
Discussion noted that our original Bylaws included an error; this moves to correct that error.

(Moved by: Jay Cummins/ Seconded by: Teale Phelps Bondaroff)/(Passed)

### Motion on New Societies Act

- Motion to empower the new Board to make decisions surrounding compliance with New Societies Act

### **Resolution – Bringing VicTL Constitution and Bylaws into Compliance with New Societies Act**

**Because** the *Societies Act*, which came into effect on November 28, 2016, requires all societies to ‘transition to the new act within 2 years’ (November 28, 2018);

**Because** the Act requires a society to re-file its current constitution and bylaws with the Corporate Registry;

**Because** transitioning to be in compliance with the Act will require amendments to the Constitution and Bylaws of the Victoria Tool Library Society;

**And because** the Victoria Tool Library Society may qualify as a ‘member-funded society’ under the new Act, but additional investigation is required

Therefore, the membership of the Victoria Tool Library Society authorizes the Board to

**Investigate** whether the Victoria Tool Library Society qualifies as a ‘member-funded society’ as per the Act;

**Make** the necessary changes to the Constitution and Bylaws of the Victoria Tool Library Society in order to bring these documents into compliance with the requirements of the new Act;

Discussion centred on difficulty of interpreting the financial impact of declaring the VicTL to be a Member-Funded Society under the new legislation. Further investigation required before decision can be made.

(Moved by: Cheryl DeWolfe/ Seconded by: Rhea Fenger)(Passed)

#### **Elections:**

1. President: Stephanie Ferguson (acclaimed)
2. Vice-president: Cheryl DeWolfe (acclaimed)
3. Secretary: (vacant)
4. Treasurer (term goes to 2018) Jay Cummins
5. Members at Large -- Allan Herle, Brady MacCarl, Rea Fenger, Sarah Webb (acclaimed)

Stephanie thanked outgoing members of the board

**Other business** -- brainstorming session (3:10 pm - 3:35 pm )

Laura Hebert led us through a brainstorming session.

Members were first split into two groups with board members evenly divided between groups.

*Part 1*

Question 1: What ideas would you like to see going forward?

Members were asked to place sticky notes with ideas, then group those ideas.

Question 2: What are your priorities?

Members were asked to pick only two priorities then see what emerged as the group

Question 3: Focusing on the highest priority, what is needed to succeed (e.g. people, money, connections)? What barriers exist?

Group A -- put all their attention into the need for a volunteer coordinator -- someone who could manage a team of people to recruit, train, schedule, and identify needs for volunteers.

Group B -- identified the need to target our market better and identify events that cater to those demographics rather than spend time at events where people are outside our demographic.

-- promote gift memberships (especially in run up to holidays!)

## *Part 2*

Call for action -- Laura asked members to write their names beside things they were most keen to work toward. Papers were collected by Cheryl for tallying later.

There was some further discussion of how to encourage membership growth -- gift membership, and various other opportunities for outreach and fundraising.

Adjourned at 3:38 pm